

TFOMES

Minutes of the meeting held November 15, 2011

Members Present:

Jeff Bedwany, Nathalie De Marbre, Tony Di Vincenzo, Joerg Graf, Martin Labrecque, Norma Lopez, Maria Napolitano, Kathy Palombi, Marie Robitaille, Anthony Sivilla, Stephanie Vandystadt, Linda Webb, Colin Young.

Members absent or sending regrets:

Martine Daval, Serge Duval, Kathy Emery, Anita Linecker, Wendy Newman, Anna Persichilli, Dina Procaccitto.

1. Welcome/Call to Order

The meeting was called to order at 7:09

2. Approval of Agenda

S. Vandystadt motioned to approve the agenda as amended, seconded by J. Graf.

Motion Carried

3. Approval of the Minutes

A. Sivilla motioned to approve the minutes as amended, seconded by M. Napolitano.

Motion Carried

4. Business Arising

a. Fundraising Updates:

i. Cookie Dough

This year's campaign went well with all orders delivered/picked up by Friday. Based on the lower sales this year, we may consider running the cookie dough campaign only every second year. As an alternate, we could consider the Humeur Fundraising. TFOMES should work with Governing Board on a school-wide fundraising calendar and should consider 2012-13 campaigns during the May meeting,

Congratulations to M. Napolitano on running an outstanding campaign.

ii. Comedy Night

S. Vandystadt reported that Governing Board had approved the date of April 27, 2012. F. Taddeo would headline the event as MCing and running the silent auction. There will be three additional comedians as well.

S. Vandystadt motioned to book Frank Taddeo for the night of April 27, 2012, at a cost of \$1250.00 (\$250 required as a deposit, \$1000 due the night of the event), seconded by M. Robitaille.

Motion Carried

Locations to hold the event were considered:

Externat Sacré Coeur	\$1000	Holds up to 500 people
Lorraine Community Center	\$1000	Holds up to 280 people
Rosemere Curling Club		Holds less than 300 people and have to purchase their liquor

Advantages of each location were discussed, with consideration being given to proximity to McCaig, amenities available (ample parking, coat check area, services provided by establishment...) among other factors.

S. Vandystadt motioned to hold the event at Externat Sacré Coeur at a cost of \$1000.00, seconded by J. Graf.

Motion Carried

January's TFOMES meeting will focus primarily on the planning of this event.

iii. Hockey Raffle

J. Graf indicated that at present, there is no information available regarding the dates of the hockey games. An electronic vote will be held to finalize details. J. Graf is holding the set of tickets donated by T. DiVincenzo.

Secretary's note:

I. In an electronic vote, circulated November 24, 2011 TFOMES voted to run the Hockey Ticket Raffle campaign, starting December 5, 2011 with the first draw will happening on December 22, 2011 for the games in January 2012. The campaign will run until February 16, 2012 with the final draw on February 17, 2012 for the rest of the tickets. All non winning tickets for the December draw will be entered in the February draw.

II. In an electronic vote, circulated December 1, 2011 TFOMES voted to approve the cost of approximately \$60 for the printing and numbering of 7000 hockey raffle tickets.

iv. Scholastics as a prize
Tabled to a future meeting.

v. Movie pass campaign
This discussion is ongoing. J. Bedwany agreed to do some preliminary work and will let us know when a TFOMES letter of support is required.

b. Website update

J. Graf confirmed that the TFOMES website (www.TFOMES.org) is up and running but can not be searched through google just yet. By this time next week, it should be linked to the McCaig website. Content ideas include a fundraising thermometer; TFOMES documents (minutes, operating rules...) contact information, and campaign information.

- c. Review of TFOMES bylaws (including funding request form)
Due to a lack of time, members quickly reviewed the revised TFOEMS by-laws, focusing on the funding request form). An electronic copy will be circulated to all members for review and electronic approval.
- d. Question of whether School Spirit information should be on TFOMES website
Members discussed whether the School Spirit information would be better positioned on the TFOMES or the McCaig website. It was decided that the best place would be on the TFOMES website.

5. Reports

- a. Report from the Governing Board
It was reported that, as previously mentioned, Governing Board (GN) approved the Hockey Raffle and Comedy Night fundraising campaigns. GB reacted favorably to TFOMES request that they propose some fundraising goals and hope to be in a position to respond by January. Further, GB expressed concern at delegating a member of the teaching staff to sit on TFOMES, suggesting that it might provide an unfair advantage if one wanted to influence the vote on a funding request.
- b. School Spirit Report
There is nothing to report at this time.
- c. Treasurer's Report
N. Lopez provided members with an updated financial summary highlighting that the cookie dough campaign raised about \$2,900.00 this year and that there is still one outstanding item that we have yet to receive the receipt for on the 2010-11 wish list.

6. New Business

- a. Funding Requests:
 - i. Walkie talkies
Earlier this fall, members had determined their willingness to support, if asked, the purchase of additional walkie-talkies to be used by the daycare and lunch supervision staff.

C. Young motioned to approve the purchase of 3 walkie-talkies totaling \$787.22, seconded by L. Webb.

Motion Carried

- ii. Cafeteria Tables
McCaig's administrators had approached TFOMES, requesting funding support in the purchase of five cafeteria tables which would expand the current seating and allow the younger grades to eat in a calmer environment. The five tables were purchased at \$939.38 per table. A lively discussion followed with some members expressing concern that the tables were bought prior to TFOMES approval, proving that funding support was not really necessary. Other members argued that by funding this purchase, monies would be liberated for the administration to allocate in other areas.

M. Robitaille motioned that the approval to support the purchase of additional cafeteria tables in whole or in half be done by a show of hands, seconded by C. Young.

Members supporting the whole purchase: 5

Members supporting half of the purchase: 8

Motion carried to support half of the purchase of the cafeteria for an approximate amount of \$2350.00.

iii. QPAT

Members discussed that historically, TFOMES supported teachers' purchases at the annual QPAT convention. It is our understanding that the purchase of these items adds value to the lessons being taught.

C. Young motioned to allocate up to \$50 per teacher to reimburse QPAT expenses supported by a completed reimbursement form and detailed receipt, seconded by J. Graf.

Motion Carried

iv. Booking of Comedians for April 27th

This item was addressed earlier in the Fundraising Update section.

b. New fundraising ideas

i. Fundscrip

K. Palombi shared information that she had researched regarding Fundscrip. Fundscrip is a fundraising program where we can raise money for McCaig at no "extra" cost to the parents. Gift cards are purchased that can be used for everyday purchases or special occasions, and a portion of that sale transforms into earnings for the school. This program had been used in the past with varying degrees of success. K. Palombi offered to be the contact person and plans to be involved for a number of years so there is great potential for this somewhat passive fundraising.

K. Palombi motioned to approach McCaig administration with this proposal and then ask for Governing Board approval, seconded by A. Sivilla.

Motion Carried

Secretary's Note: Governing Board, at their meeting of December 8th, approved the Fundscrip campaign and encouraged TFOMES to take advantage of the holiday season.

K. Palombi shared additional information regarding a recycling program where the McCaig community could deposit batteries or toner cartridges and a company would receive them and provide a refund.

J. Graf motioned to approach McCaig administration with this proposal and then ask for Governing Board approval, seconded by A. Sivilla.

Motion Carried

Secretary's Note: The Chair reported that the Administration informed him that there already exists a similar program and therefore this will not be brought to Governing Board.

ii. Travel Voucher

M. Labrecque presented a fundraising idea to TFOMES whereby his company could promote trips to the McCaig Community, with a certain portion of the profit directed to

TFOMES. The idea would need to be discussed with the school administration and if approved, would then need to go the Governing Board. It was hoped that this idea could be immediately implemented however with the discussions that are required; it is something that TFOMES could consider proposing as part of the 2012-13 campaigns.

c. Fundraising Goals

For some time, TFOMES members have been discussing having some large goals to promote fundraising campaigns. In recent conversation with the Principal, suggestions were made and are listed below:

- i. Lockers
- ii. Electronic scoreboard
- iii. Class library “refreshers”

Further suggestions will be solicited at Governing Board.

Secretary’s Note: At the Governing Board meeting of December 8, 2011, support was voiced for the fundraising goals of lockers, and class libraries starting with cycle I.

d. Identification Labels

It was suggested that TFOMES consider labeling the items purchased by the committee to state that the item remains the property of McCaig elementary school. A general discussion followed.

C. Young motioned to investigate ways to identify items purchased by TFOMES to ensure that they remain the property of the School, seconded by M. Labrecque.

Motion Carried

7. Other Business

8. Correspondence

There was no correspondence received.

9. Adjournment

At 9:30 p.m. N. Lopez motioned to adjourn the meeting, seconded by C. Young.

Motion CARRIED

Minutes respectfully submitted.

Linda Webb
Secretary